



MAY/JUNE 2024

Board of Directors Application

For The Inaugural KW4 Primary Care
Network

CONTACT

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About the KW4 Primary Care Network

The KW4 Primary Care Network (PCN) is currently recruiting for its inaugural board of directors to provide governance oversight and strategic insight and leadership to advance primary health care in our region. The PCN Board will work also in collaboration with our local Ontario Health Team (OHT).

What is a PCN?

The creation of primary care networks has been mandated by the Ontario Ministry of Health as a way to emphasize the vital role played by primary care within the health care system.

A primary care network is a not for profit corporation that will work closely with local Ontario Health Teams (OHTs) to plan for the future health needs of local residents and deliver programs according to identified health priorities. It will also be a venue for collaboration between providers, sharing of ideas and resources and building capacity, innovation and efficiencies within local health systems.

More information about the KW4 OHT and the PCN are available here:

<https://www.kw4oht.com/primarycare-network>

WHO IS A PRIMARY CARE NETWORK FOR?



Primary Care doctors



Nurse practitioners



Physician Assistants



Other primary care providers

Mission, Vision, and Values



VISION

A healthier community through united primary care.



MISSION

Empowering and connecting Primary Care Providers through integration, collaboration and innovation. Our goal is to ensure equitable, accessible and sustainable healthcare for all.



VALUES

- Accountability
- Respect
- Inclusivity
- Equity
- Innovation

The Board and Expectations for Directors

We are looking for diverse personal experiences, expertise, and backgrounds. We are seeking applicants who have demonstrated the highest personal and professional integrity and significant achievement in their field.

Initial directors will be selected by the Nomination Committee. The Nominations Committee will be responsible for the initial Board of Directors appointments, including the inaugural chair of the board, treasurer and secretary.

Directors may have an opportunity to join subcommittees depending on availability, interest and skills. These subcommittees may be in collaboration with the KW4 OHT as we work together on local priorities.

Board Director Responsibilities

- 1 Provide strategic leadership oversight for primary care initiatives in our region
- 2 Advocate for the PCN within the primary care community and others.
- 3 Advance the PCN organizational objectives, adhering to the Mission, Vision, and Values of the PCN.
- 4 Liaise with the local OHT to facilitate collaboration on priority projects and strategic direction for primary care.
- 5 Advance the PCN as an organizational structure through which primary care can become more coordinated, accountable, equitable and innovative for both patients and providers.
- 6 Prepare materials in advance of meetings and regularly attend and respectfully participate in board meetings.

Board Details

Time Commitment

The PCN Board of Directors will meet **6 times/year** and members are asked to review meeting material prior to the scheduled meetings. The Board may also meet at the call of the Board Chair. Attendance in person is required and board members should strive to attend all meetings but must attend **75%** to remain in good standing.

Compensation

As we are a not-for-profit organization, director positions are **voluntary** and directors receive **no compensation for the time spent conducting Director work** such as preparing for meetings or attending meetings.

Directors may have opportunities to participate in Committees and committee-related work could include compensation.

We are in the process of securing funding sources. Our goal is to ensure that travel and reasonable expenses will be reimbursed.

Terms of Service

Directors are selected for two-year terms.

The inaugural board will have some 1 year term directors to allow transitional board turnover. (1 year directors will be selected from the current Primary Care Network Development Committee, as they will have some background and expertise to help guide the initial board of directors.)

Renewal of a director's term is not automatic, but could be extended to a maximum of 3 times 2 year terms depending on mutual interest as well as the director's performance and skills.

Eligibility (As per the Not-for-Profit Corporations Act (Ontario))

The following persons are disqualified from being a director of a corporation:

1. A person who is not an individual.
2. A person who is under 18 years old.
3. A person who has been found under the Substitute Decisions Act, 1992 or under the Mental Health Act to be incapable of managing property.
4. A person who has been found to be incapable by any court in Canada or elsewhere.
5. A person who has the status of bankrupt. 2010, c. 15, s. 23 (1).

Interested in setting the direction for primary care?

If you are interested in applying to be part of the PCN Board of Directors, please submit the following documents by **June 15, 2024** to "The Primary Care Network Nomination Committee":

1. Cover Letter/Letter of interest
2. Skills Self Assessment (form below)
3. Curriculum Vita
4. Three references (name, phone number, email address)

Please email this package as one PDF to Dr. Tishya Parikh (tparikh@healthcaringkw.org) and Rebecca Petricevic (rebecca.petricevic@kw4oht.ca).

The Nomination Committee will meet in late June/early July. Applicants may be contacted via phone or video interview if more information is required.

If you require further information or would like to discuss this opportunity further, please contact our project manager: Rebecca Petricevic at rebecca.petricevic@kw4oht.ca



PCN Board of Directors Application

APPLICANT NAME:

If you are a primary care provider, please fill out the table below. If not, please leave blank.

Professional/Practice Experience – for Health Care providers (please provide short answers)	
Practice location	
Practice type	
Patient population served	
Additional skills/services provided:	

**ANY ADDITIONAL COMMENTS REGARDING
SKILLS/COMPETENCIES:**

Board Member Skills Self-Assessment

APPLICANT NAME:

Please place an "X" along the line to rate your skills in the following areas.

	ENTRY LEVEL/NONE (1)	GOOD/BASIC (2)	PROFICIENT (3)	ADVANCED/EXPERT (4)
	No previous understanding or experience in this area, but desire to learn and grow	General or modest level of understanding or knowledge, desire to improve	Above average knowledge or understanding gained through various experiences	Demonstrated experience, able to provide guidance to others, possibly gained through formal certification or training.
Commitment and Preparedness				
Ethics and Integrity				
Communication Skills				
Critical and Strategic Thinker				
Respectful and Self-Aware				
Open Minded and Flexible				
Governance				
Health System Knowledge				
Risk Management and Oversight				
Leadership				
Problem Solving/Conflict Management				
Strategic Planning				
Financial Experience/Literacy				
Legal expertise				
Information Technology				
Quality Improvement				
Program Development				
Other: (please list)				